

The background features a blurred medical scene with a person lying down. A large green cross is centered over the person. Various medical icons are overlaid in a light green color, including a syringe, a pill, a stethoscope, a microscope, a group of people, and a virus. A dark grey diagonal shape on the right side contains the text.

**NEBRASKA
DEPARTMENT OF
HEALTH AND
HUMAN SERVICES**
CFS Forensic Accountant

RFP No. 114352 O3
February 10, 2023

Cost Proposal

Myers and Stauffer LC
10200 Grand Central Ave, Suite 200
Owings Mills, MD 21117
800.505.1698
www.myersandstauffer.com



**MYERS AND
STAUFFER** LC
CERTIFIED PUBLIC ACCOUNTANTS



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STAUFFER** LC
CERTIFIED PUBLIC ACCOUNTANTS

February 10, 2023

Dana Crawford-Smith, Procurement Contracts Officer
Mike St. Cin, Procurement Contracts Officer
Department of Health and Human Services
P.O. Box 94926
Lincoln, NE 68508

Dear Members of the Evaluation Committee:

Myers and Stauffer LC (Myers and Stauffer) is pleased to provide our Cost Proposal in response to the *Request for Proposal (RFP) #114352 O3: CFS Forensic Accountant* to the Nebraska Department of Health and Human Services (DHHS or State), Division of Children and Family Services (CFS), Adult Protective Services (APS). Myers and Stauffer acknowledges receipt of *Addendum One, Questions and Answers*, issued January 27, 2023.

If we can be of further assistance, please contact us at or 866.758.3586/MJohnson@mslc.com or 800.505.1698/mparks@mslc.com.

Sincerely,

Michael Johnson, CPA, CFE
Member

Melissa Parks, CFE, AHFI
Principal



Table of Contents

■ Table of Contents	2
• List of Figures	2
■ Form A: Bidder Proposal Point of Contact	3
■ Cost Proposal Sheet	4

List of Figures

Figure 1. Cost Proposal Sheet	4
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Form A: Bidder Proposal Point of Contact

Attachment 1 - Form A Bidder Proposal Point of Contact Request for Proposal Number 114352 O3

Form A should be completed and submitted with each response to this solicitation. This is intended to provide the State with information on the Bidder's name and address, and the specific person(s) who are responsible for preparation of the Bidder's response.

Preparation of Response Contact Information	
Bidder Name:	Myers and Stauffer LC
Bidder Address:	10200 Grand Central Avenue, Suite 200 Owings Mills, MD 21117
Contact Person & Title:	Melissa Parks, CFE, AHFI - Principal
E-mail Address:	MParks@mslc.com
Telephone Number (Office):	800.505.1698
Telephone Number (Cellular):	N/A
Fax Number:	410.356.0188

Each Bidder should also designate a specific contact person who will be responsible for responding to the State if any clarifications of the Bidder's response should become necessary. This will also be the person who the State contacts to set up a presentation/demonstration, if required.

Communication with the State Contact Information	
Bidder Name:	Myers and Stauffer LC
Bidder Address:	10200 Grand Central Avenue, Suite 200 Owings Mills, MD 21117
Contact Person & Title:	Melissa Parks, CFE, AHFI - Principal
E-mail Address:	MParks@mslc.com
Telephone Number (Office):	800.505.1698
Telephone Number (Cellular):	N/A
Fax Number:	410.356.0188



Cost Proposal Sheet

Figure 1 includes our proposed fees per case analysis and our all-inclusive hourly rate for the proposed engagement.

Figure 1. Cost Proposal Sheet

Cost Proposal
Children and Family Services Forensic Accountant
Request for Proposal Number 114352 O3

Bidder Name: Myers and Stauffer LC

Bidders must complete this form and submit with their Request for Proposal response.

Bidder shall bid the cost for each year of the initial term, and all renewal options.

Initial One Year Term		
Description	Unit of Measure	Bid Rate in Dollars
Fee for services per each Adult Protective Service case analysis with exception of court appearances.	Each	\$ 1,850.00
Hourly Rate (all-inclusive of travel) for providing testimony in court appearances.	Hourly rate	\$ 300.00

Optional Renewal, Year Two		
Description	Unit of Measure	Bid Rate in Dollars
Fee for services per each Adult Protective Service case analysis with exception of court appearances.	Each	\$ 2,000.00
Hourly Rate (all-inclusive of travel) for providing testimony in court appearances.	Hourly Rate	\$ 310.00